

Docuflow[®]

**What's new in
Version 7?**

InfoConnect



A Multi-Tenant Approach For Your Organization

Docuflo can now be configured as a true single-instance multi-tenant environment enabling several independent tenants to be hosted on a single instance which can be established either on a single server or across a cluster.



InfoConnect

InfoConnect

Dashboard

Reporting

Maintenance

Document

Workflow

Miscellaneous

Scan Activity

System Maintenance

Tenant

Tenant Maintenance

Create

Show 10 entriesSearch:

Company Name	Company Email	Contact No	Last Update Date		
IFC BNC TH	tang.arona.m+bncth.ad1@gmail.com	0377222001	11/10/2021 09:57		
Jozanian	JozanianVorg@gmail.com		29/06/2020 15:39		
Matthew Mercer	Matt@CritRole.com	0122222222	07/09/2020 16:39		
PERODUA	ifcbnc@gmail.com	012345678	24/11/2021 22:03		
saifulldin	saifulldin.yusof@gmail.com	0123456789	29/11/2021 11:08		
SBNC Tenant Admin 1	tang.arona.m@gmail.com	0377222001	13/09/2021 22:28		

Tenant Maintenance

BackSave

Create Tenant

Note :
Please request registration license before proceed with tenant creation.

Request

License Details

Serial No *
Serial No

Total User
Total User

Expiry Date
Expiry Date

Admin Details

Username *
Username

Full Name *
Full Name

Email *
Email

Company Details

Company Name *
Company Name

Company Contact Person *
Contact Person

Company Contact No *
Contact No

Company Email *
Company Email

Logo
Logo

Choose File
No file chosen

Image Storage

Image Storage Name *
Image Storage Name

Storage Path *
C:\Docuflolmage

Username *
Username

Password *
Password

Total Size
Total Size

Free Size
Free Size

The Benefits

- Host more tenants in a single instance
- Save on:
 - software license cost
 - OS and database cost
 - new installation cost
- Share hardware and admin costs with other tenants

Feature Details

- Each tenant has its own data structure: users, documents, templates, etc
- Superusers can customize tenants and switch from one tenant to another
- Normal users can only access their tenant

InfoConnect

A More User-Centric Interface Design

We put our customers at the core of what we do and want to provide the most seamless experience with minimal friction when using Docuflow!



InfoConnect

InfoConnect

☰

Search Document

🔍

🔍

🔔

Hello, hueymay

Tenant : Infoconnect Sdn Bhd

Dashboard

My Drive

Workflow

Reporting

Maintenance

Library

★ Favorite

▼ 🗄️ Library

📁 Application Documents

📁 Project

📁 Sales

📁 hueymay

🗑️ Trash Bin

📁

✂️

Add File

Folders

📁 Application Docum...

📁 Project

📁 Sales

📁 hueymay

File Name ▼

Profile ▼

Modified On ▼

Size ▼

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Monthly Claims

29/10/2021 11:38

1.29 MB

⋮

👤 INFO248

👤 Phuna Yuh Ming

👤 V1

ℹ️

First 1 Last

Access User and Admin Modules From One Single Web Portal

Instead of having to install a separate admin module, admin teams may rejoice as our version 7 allows for access control from the same Docuflo web portal as ordinary users!



InfoConnect

InfoConnect

Tenant : IFCBNC

Dashboard

My Drive

Workflow

Reporting

Maintenance

User

Document

Workflow

Miscellaneous

Scan Activity

System Maintenance

Housekeeping

Search Document

⌵

⌵

Hello, HUEYMAY

User Maintenance

BackSave

Create User

Username

Username

Full Name

Full Name

Email Address

Email

Reporting To

--Reporting To--

☐ Administrator ?

Admin Features

Consolidated View Of All Your Frequently Used Features

All essential functions such as uploads, link sharing, searches, and emailing are now conveniently accessible via a single screen, thus helping you save time and effort.



InfoConnect

Search Document

Hello, hueymay

Library

★ Favorite

▼

Library

Application Documents

Project

Sales

hueymay

Trash Bin

Add File

Folders

Application Docum...

Project

Sales

File Name ▼

Profile ▼

Modified On ▼

October 2021 claim.pdf

★

Monthly Claims

29/10/2021

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Phuna Yuh Ming

V1

First

1

Last

Download

Share

Attachment

Info

Unfavorite

Comment

Version History

Workflow

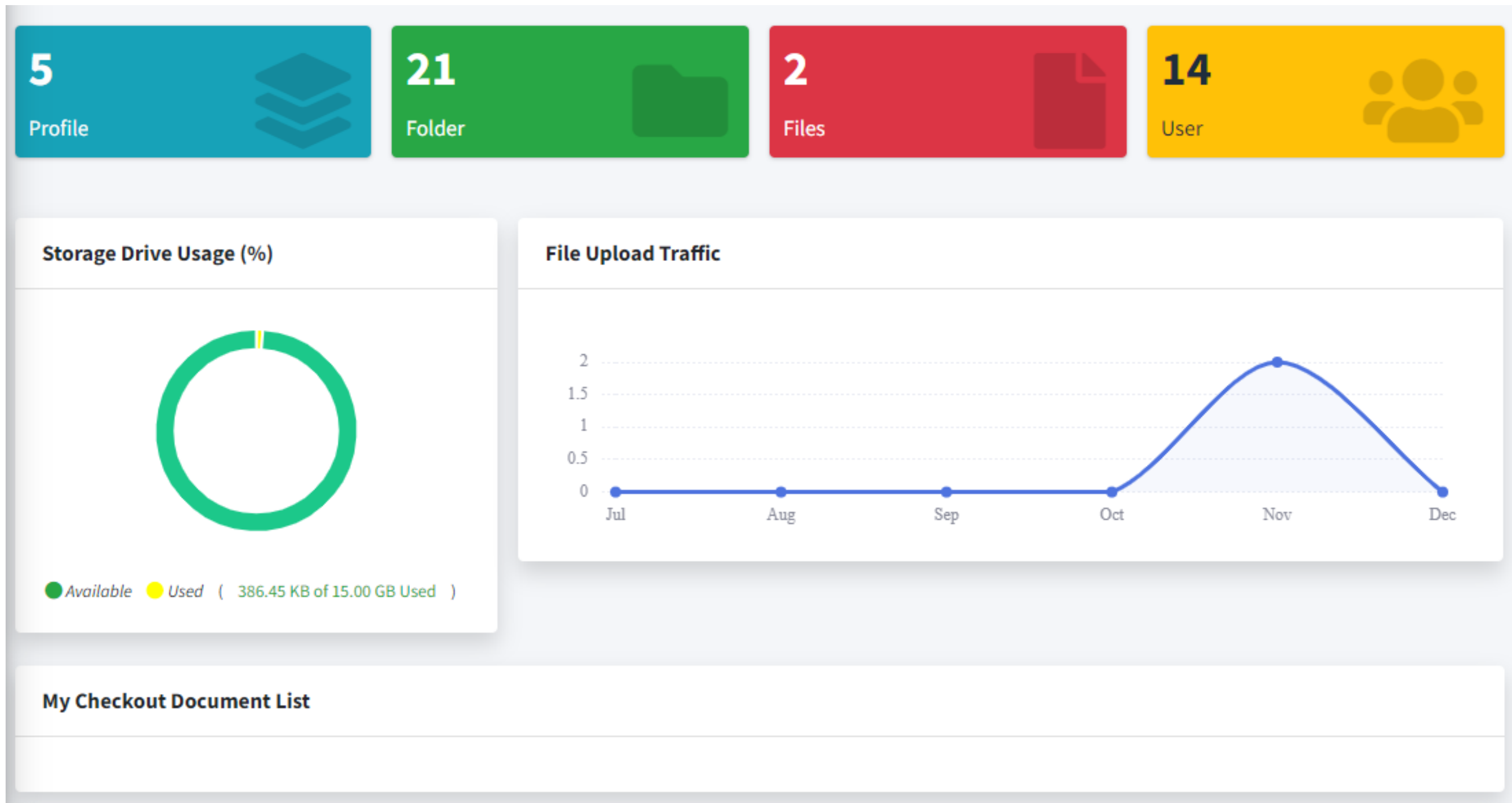
InfoConnect

Dashboard View

Visually-appealing and easy to understand dashboards to help you track the metrics that you care for your team!



InfoConnect



What's more?!

- 01** Housekeeping for archived files to allow purge / restore of documents
- 02** A modern notification center to help you track pending tasks and status of your workflows

- 03** Favourites section in My Drive for easy access to frequently used documents
- 04** Reports available for preview before download
- 05** Document sharing via link
- 06** Drag and drop upload
- 07** Access scan batch and scan log from the web portal
- 08** Dedicated housekeeping section for purge and restore of documents



InfoConnect

The time for your upgrade is **now.**

Join the rest of our clients who has taken the leap for a
better and more thrilling experience with Docuflo.

InfoConnect